

DEPARTMENT OF TRADE AND TAXES

VYAPAR BHAWAN, I.P.ESTATE,

NEW DELHI -110002

No. JCTT/Policy/2016/751-769

Dated 14.12.2016

To

All dealers of Delhi.

Subject - Communication of the provisional Identification Number and Password to dealers registered with VAT department for migration to GST from 16th December, 2016 to 31st December, 2016

As you are aware that Goods and Services Tax is to be implemented from 1st April 2017 and we understand that as a Taxpayer you would like to continue your business operations under GST regime.

Goods and Services Tax Network (GSTN) has been assigned the task of collection of data of existing taxpayers under indirect taxes for their smooth transition from VAT to GST regime. GSTN will seek the details under the provisions of Proposed Model Goods and Services Tax Act (GST Act).

GST Act shall come into force as on the date to be notified by the Central /State Government and the provisional registration number issued shall be effective only from the date to be notified.

Therefore, as per the Provisions of Proposed Model Goods and Services Tax Act, your Provisional ID and Password has been provided on your dealer's login which shall be used in updating your current information on the Goods and Services Tax Portal on the link at <https://www.gst.gov.in> from 16th December, 2016 to 31st December, 2016.

A Taxpayer should complete the below mentioned steps for pre-registration:

Step 1 : Taxpayer has to enter the username and password as provided in the Table by the State VAT Authority.

Step 2 : Enter Mobile Number and Email ID of the Authorized Signatory of the business entity. All future correspondence from the GST Portal will be sent on this registered Mobile Number and Email ID.

Step 3: Different One Time Passwords will be sent on Mobile and Email details entered. Enter the OTP sent on Mobile and Email as provide.

Step 4 : Enter information and upload scanned images as mentioned in pre-Registration Form.

Please read the User Guide and FAQ at <https://www.gst.gov.in.help/faq> before proceedings ahead. Please also see the video tutorial at <http://tutorial.gst.gov.in/video> also for learning for GST registration for existing dealers.

In case of any queries Taxpayer can contact on the Helpdesk Number 155055. Since all filled information along with Annexure are subject to verification in the GST regime, therefore, in case of misleading/wrong/incorrect information with without evidence shall attract provisions of cancellation as per the Provisions of Proposed Goods and Services Tax Act, 2016.

After successful submission, a welcome message will come to the registered Mobile Number and Email ID from the system after verification/validation of the information submitted.

Do not share the User ID and Password In case if it is misplaced or destroyed, do contact your jurisdictional authority with request letter which will be issued later on. It is requested to complete the entire process of pre-Registration within next 4 weeks from the date of receipt of provisional ID and Password.

We thank you for your cooperation in collecting all necessary details.

(Ajay Kumar)

Joint commissioner (Policy/GSTN)