

A Taxpayer should complete the below mentioned steps for pre-registration:

Step 1: Taxpayer has to enter the username and password as provided in the Table by the State VAT Authority.

Step 2: Enter mobile Number and email id of the authorized signatory of the business entity. All future correspondence from the GST portal will be sent on this registered mobile number and email id.

Step 3: Different One Time Passwords will be sent on mobile and email details entered. Enter the OTP sent on mobile and email as provided.

Step 4: Enter information and upload scanned images as mentioned in pre-registration form

Please read the User Guide and FAQ (links available in the footer) before proceeding ahead

In case of any queries Taxpayer can contact on the Helpdesk Number or email id mentioned in the footer.

Since all filled information along with annexure are subject to verification in the GST regime, therefore, in case of misleading / wrong / incorrect information with / without evidence shall attract provisions of cancellation as per the Provisions of Proposed Goods and Services Tax Act, 2016

After successful submission a welcome message will come to the registered E-Mail ID and Mobile number from the system after verification / validation of the information submitted.

Do not share the User Id and Password. In case if it is misplaced or destroyed, do contact your jurisdictional authority with request letter which will be issued later on.

It is requested to complete the entire process of pre-registration within next 4 weeks from the date of receipt of Provisional ID and Password.

We thank you for your co-operation in collecting all necessary details.